

**EAST ORANGE SCHOOL DISTRICT
CICELY L. TYSON COMMUNITY SCHOOL
OF PERFORMING & FINE ARTS**
*35 Winans Street
East Orange, New Jersey 07017-1026*
Phone (973) 414-8600 Fax (973) 395-3888
www.eastorange.k12.nj.us

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Ms. Anita D. Champagne

VISITOR POLICY

Dear Cicely Tyson Middle/High School Parent(s) Guardian(s):

Due to the increased incidents of school violence, the New Jersey Department of Education is requiring all schools in the State to review and update their School Safety Plan. Recently Tyson Middle/High revised our **visitor's policy** to ensure its effectiveness. You can support our initiative to have a safe and secure facility by understanding the following:

- All visitors must utilize the main entrance adjacent to Winans Street to enter and exit Tyson MS/HS School.
- All visitors must present valid photo identification during every visit to Tyson MS/HS School.
- Only legal parents/guardians visiting Tyson MS/HS School for official school business will be allowed into the facility.
- All visitors must sign in and out, wear a valid visitor's pass, walk through our weapon's detection system and/or be wand checked using a hand held device, and be escorted to their destination by a security monitor.
- All visitors must be escorted back to the Winans Street entrance security desk to sign out, return the visitor's pass, and exit the building.
- Parents are asked to encourage your child(ren) to report safety concerns because it is the right thing to do. Reassure students that it is not "tattling" but good citizenship. Students must understand the dangers of not reporting and the importance of reporting.
- Parents are encouraged to forward any and all suggestions for increased school safety and security to Ms. Anita Champagne, Principal at (973) 414-8606.

Remember, together, we are responsible for becoming more proactive in the safety and security of our students, and school. Thank you in advance for your consideration, cooperation, and support.

Regards,
Anita Champagne, Principal

c: Dr. Kevin West
Dr. Deborah Harvest

“Rising to a Standard of Excellence”